Jeyaprasadhe Subramaniam
677 E Mount Erskine Road
Off Waterfall Road Georgetown
10470 Penang

22 MAY 2015

Azrul Badra
Human Resource Department
Osram Opto Semiconductors
Phase 3 FIZ Bayan Lepas
11900 Pulau Pinang

Dear Mr. Azrul,

APPLICATION FOR INTERNSHIP PROGRAM

I would like to apply for a internship position with Osram. I learned of your company through the placement of career fair at KLCC.

I am currently majoring in Information Technology (hons) Security Technology at Multimedia University Melaka. While I have comprehensive programming background, my emphasis is on more to technical and server side. I feel that your firm places prominence in similar areas and having the privilege of serving as an intern with you will give me that further exposure I need to advance my career.

I am a quick learner, hardworking, ambitious person, motivated by goal achievements, having a multi perspective approach towards a situation. I believe that this internship will provide me the ideal opportunity to assist at your organization and to expand my research skill.

This accompanying resume can serve to provide you with greater details of my background and what I have to offer. Thank you for your time and consideration.

Sincerely,

JEYAPRASADHE SUBRAMANIAM

Dear Sir/Madam,

Application for Internship Placement in the Information Technology Department

My name is Mohd Dzuljalalil Ikhram, a final year student in Multimedia University. I am currently pursuing my studies in Bachelor of Information Technology, majoring in Data Communications and Networking.

To graduate in my degree, I am expected to complete a 3 months industrial training, commencing from November 2015 to January 2016. I believe data communication and networking plays a huge role in any industry, hence I seek the opportunity to complete my internship in the oil and gas industry. Although my University is in Malacca, no other arrangement is required as I am from Kuala Lumpur and reside in Ampang.

Enclosed herewith are the relevant documentations from Multimedia University for your perusal. I sincerely appreciate your consideration for an internship placement for me as an industrial trainee in Murphy.

Thank you.

Yours faithfully,

Mohd Dzuljalalil Ikhram,

Bachelor of IT (Hons), Data Communication & Networking,

Multimedia University,

Melaka, Malaysia

Contact: 017-35549589

E-mail: ikhram11@gmail.com

Praviny Muniapan
No 8, Jalan Bunga Raya 1,
Taman Bunga Raya,
75450 Melaka
0183519495

To whom it may concern 13th May 2015

Dear Sir,

I am interested in applying for the internship position which is currently opened for application in your company.

2. I have a wide range of exposure in the field of IT from the basic languages of C++ to web development for instance html5. I am looking forward to gain more experience and knowledge by enrolling myself under the guidance of your company which a believe will serve as an mind opener for me about the industry.

3. I believe that I would be an asset to your program. This internship would provide me with the ideal opportunity to assist at your organization and to expand my research skills.

4. I would gladly give my best during my internship duration for the benefit of the company and to increase my knowledge and expertise at the same time.

5. I hope that my application would be taken in to consideration. Thank you.

Thank you for your consideration.

Sincerely,

(Praviny Muniapan)